

ST.EPHREM SEMINARY PUBLIC SCHOOL, VETTICKAL

DETAILS OF THE SCHOOL

1. Name of the School with address
(Strictly as per Affiliation sanction
letter or as permitted by the Board)
with pin : ST.EPHREM SEMINARY PUBLIC
SCHOOL, VETTICKAL (SENIOR
SECONDARY), SEHION NAGAR,
VETTICKAL P.O.,
MULANTHURUTHY-682314
 - (i) E-mail : saintephremseminaryschool@gmail.com
 - (ii) Ph.No. :0484- 2749549
 - (iii) Fax No. :0484-2748079
2. Year of establishment of school : 2002
3. Whether NOC from State/UT or
recommendation of Embassy of India
obtained? : YES
 - (i) NOC No. :9770/N3/2006/G.Edu
 - (ii) NOC issuing date :4/3/2006
4. Is the school recognized, if yes by which
Authority : Not yet. Applied for recognition
certificate from govt. of kerala
5. Status of affiliation:
Permanent/ Regular/ Provisional : Provisional
 - (i) Affiliation No. 930749
 - (ii) Affiliation with the board since 2005
 - (iii) Extension of affiliation upto 2018
6. Name of Trust/ Society/ Company
registered under Section 25 of the
company Act,1956. :St.Ephrem Seminary Educational Trust,
Udayagiri, Vettickal
Period upto which : Permanent
Registration of Trust/Society is valid
7. List of members of School Management :
Committee with their Address/ tenure
and post held

Sl No	Name & Address	Father/ Spouse	Occupation	Category	Ph. Office	Ph.Res
1	H.G. Dr. Kuriakose Mor Theophilose, MSOT Seminary, Vettickal	Varkey	Resident Metropolitan, MSOT Seminary, Vettickal	Chairman & Founder Trustee		9447475105
2	V.Rev. Dr. Adai Jacob Corepiscopa Tholanikunnel(H), Thiruvaniyoor	Rev.Fr. Jacob	Principal MSOT Seminary	Manager/Secretary &Co-Founder Trustee	0484- 2730241	9447474797
3	Prof. Joseph Mattam Flat No.70, Journalist Nagar Kaloor, Kochi 17	Varkey Chacko	Professor MSOT Seminary	Treasurer & Trust Member	0485- 2861727	9847850546
4	Mrs. Rachel Joseph H.G.Under Secretary to Govt. (Rtd.) Mattathil (H),Kothamangalam	K.K.Thomas	Administrator St. Ephrem Seminary Public School	Convenor & Trust Nominee		9605676274
5	Mr. Johnson Mathew Aranjaniyil (H), Elanji	Mathew	Principal St. Ephrem Seminary Public School	Ex-officio Secretary		9995989549
6	H.G. Dr. Mathews Mor Anthimose Metropolitan, Bishop House Muvattupuzha		Bishop	Trust Member		9400737076
7	Rev.Fr.Prof.George M Vadath Vadath (H), Ezhakkaranad P.O.	Mathai	Vice Principal MSOT Seminary	Trust Member		9446341642
8	Rev. Fr. Shibu Cherian Kooliyat(H), Pamkode	Cherian	Professor MSOT Seminary	Trust Member		9446814072
9	Principal Kendriya Vidyalaya No.2 Naval Base, Kochi	-----	Teacher	CBSE Nominee		0484- 2668344
10	Principal Kendriya Vidyalaya Ernakulam	_____	Teacher	CBSE Nominee		0484- 2204785

11	Rev.Fr. Daniel Thattarayil Thattarayil (H), Puthencruz	Shaiji	Priest	Trust Member		9447663930
12	Rev. Fr. Raju Collapurath Paily Collapurath (H),Thiruvaniyoor	Sijamma Raju	Priest	Spiritual Director		9847851229
13	Mrs. Geetha Narayanan Ward member	Narayanan	NSS Worker	Other category		9567527785
14	Adv. Manuel Vivera Pachalam	Vivera	Advocate	Other Category		9846139250
15	Dr.Prof. Benny Kurian St.Thomas College, Pala	Kurian	Teacher	Teacher from other School/ College		9447414341
16	Rev. Fr. Basil Baby	Baby	Priest	Parent Representati ve		9496093316
17	Mrs. Shiji Shaji	Shaji	Social worker	Parent representativ e		9496277529
18	Sr. Elizabeth	Superior	Teacher	Other category		9946536270
19	Dr. E.K. Raveendran		Doctor	Other category		
20	Mr. Francis K.A , Principal Naipuniya Public school ,Thrikakkara		Principal	CBSE Representati ve		7034560044
21	Rev. Fr. Ajeesh , Principal St.Kuriakose Senior Secondary School, Kaduthuruthy		Principal	CBSE Representati ve		9496320645
22	Mrs. Beena John, Principal MIN Public School Mekkadampu Muvattupuzha	John	Principal	CBSE Representati ve		9539445364

8. Name and Official address of the Manager/President/ Chairman/ Correspondent : Rev.Dr.Fr. Adai Jacob Corepiscopa

(i) E-mail : dr.adaijacob@yahoo.com
(ii) Phone No. 9447474797
(iii) Fax No. :0484-2748079

9. Area of school Campus

(i) In Acres :4.08 Acres
(ii) In sq.mtrs :16300 sq. mtrs
(iii) Built up area :4394 sq.mtrs
(iv) Area of playground in sq.mtrs :7100 sq.mtrs
(v) Other facilities
a. Swimming Pool :NO
b. Indoor games :YES
c. Dance Rooms :YES
d. Gymnasium :NO
e. Music Rooms :YES
f. Hostels :NO
g. Health and Medical Checkup :YES

10. Details of fee structure

	PLAY	LKG	UKG	I	II	III	IV	V	VI	VII	VIII	IX	X	XI & XII A	XI & XII B
Establishment fee (Quarterly)		300	300	300	300	300	300	300	300	300	300	300	300		
Admission fee		100													
Examination fee(Quarterly)		200	200	250	250	250	250	250	250	300	300	350	350		
Sports & games (I &II)		200	200	225	225	225	225	225	225	225	225	225	225		
Library fee				250	250	250	250	250	250	300	300	300	300		
Play materials															
Laboratory fee								250	250	300	300	400	500		
Special fee Ist & II)			200	200	200	200	200	200	200	200	200	200	200		
Celebration fee (Quarterly)		300	300	300	300	300	300	300	300	300	300	300	300		
Magazine		200	200	200	200	200	200	200	200	200	200	200	200		
Youth festival (I &II)		300	300	350	350	350	350	350	350	350	350	350	350		
Convocation			200												
Tuition fee (Quarterly)		2060 2360 2860 2860	3190 2390 2630 3065	3185 2560 3150 3740	3490 2565 3155 3705	3545 2520 3110 3840	3750 2525 3115 3780	3870 2595 3835 4165	4075 2600 3840 4335	4070 2450 3740 4375	4190 2915 3855 4555	4250 3275 4315 5040	4710 3335 4765 5110		
Computer fee(Quarterly)				200	200	250	250	250	250	310	310	400	400		
Fine arts fee (Quarterly)		340	340	340	340	340	340	455	455	455	455	455	455		
First Instalment	3750	4000	4330	4575	4880	4985	5190	5425	5630	5735	5855	6055	6515	7570	7250
Second Instalment	3750	4000	4630	5175	5180	5185	5190	5625	5630	5690	6155	6755	6915	7565	7250
III Instalment	3750	4000	4470	5315	5320	5325	5330	6165	6170	6180	6295	6895	7345	7565	7250
IV Instalment	3750	4000	4205	5130	5095	5280	5220	5720	5890	6040	6220	6845	6915	7565	7250
Grand Total	15000	16000	17635	20195	20475	20775	20930	22935	23320	23645	24525	26550	27690	30265	29000

11. Transportation facility

- a. Own buses 8
b. Buses hired on contract basis :NIL
c. Details of transport charges :As per the distance

12. Particulars of teaching staff(to be updated time to time) :

Sl.No	Teachers'Name	Date of Birth	Designation	Date of Appointment	Trained/Untrained	Confirmed/Probation	Adhoc/Part Time
1	Mr.Johnson Mathew	31/05/1965	Principal	16/05/2012	Trained	Confirmed	ADHOC
2	Ms. Mary N John	06/05/1972	PGT	07/06/2004	"	"	ADHOC
3	Ms. Grace Molvin Jose	01/08/1984	"	02/05/2017	"	"	ADHOC
4	Ms.Reshmi S	13/05/1983	"	26/10/2016	"	"	ADHOC
5	Ms. Jisha George	29/07/1984	"	01/06/2010	"	"	ADHOC
6	Ms.Sijamma Varghese	09/03/1976	"	01/06/2009	"	"	ADHOC
7	Ms. Deepa Merin Jacob	29/05/1974	"	11/07/2011	"	"	ADHOC
8	Ms. Chintu P Chacko	20/07/1991	"	03/10/2017	"	"	ADHOC
9	Ms.BabyRemya	10/03/1983	"	04/06/2012	"	Confirmed	ADHOC
10	Ms.Sangeetha S Raveendran		"				
11	Ms. Daisy Varghese	01/03/1974	TGT	02/06/2003	"	"	ADHOC
12	Ms.Jolly George	30/05/1964	"	08/05/2009	"	"	ADHOC
13	Ms. Shomy K.R.	10/05/1973	"	02/06/2003	"	"	ADHOC
14	Ms.Saly T.M.	14/03/1970	"	04/06/2002	"	"	ADHOC
15	Ms. Siji P. Kuruvila	20/05/1972	"	04/06/2002	"	"	ADHOC
16	Ms.Mini P.C	24/05/1967	"	07/06/2004	"	"	ADHOC
17	Ms. Smitha K.L.	18/05/1977	"	01/06/2006	"	"	ADHOC
18	Ms. Mary Diana	10/09/1984	"	01/11/2009	"	"	ADHOC
19	Ms.Sathy P.K.	19/04/1967	"	01/09/2015	"	"	ADHOC
20	Ms. Keerthi Raveendran	29/03/1988	"	20/04/2015	"	"	ADHOC
21	Ms. Govita G	28/10/1980	"	01/06/2016	"	"	ADHOC
22	Ms.Bincy George		"				
23	Ms.Daleena Varghese	19/12/1978	Librarian	06/06/2005	"	Confirmed	ADHOC
24	Mr. SijoPathrose	07/06/1988	Physical	01/06/2012	"	"	ADHOC

			Education al Instructor				
25	Ms. Nitha Paul	13/10/1984	TGT	01/06/2016	”	”	ADHOC
26	Ms. Anitha Menon	26/05/1975	”	22/11/2007	Trained	Confirmed	ADHOC
27	Ms. Sangeetha Sreekanth	26/05/1983	”	01/06/2011	”	”	ADHOC
28	Fr. Roy K Varghese	07/03/1985	”	01/06/2011	”	”	ADHOC
29	Sr. Elizabeth	03/07/1974	”	21/10/2013	”	”	ADHOC
30	Ms. Anu Kuriakose	03/02/1982	”	20/04/2015	”	”	ADHOC
31	Ms. Bindhu Varghese	16/05/1980	PRT	02/06/2008	”	”	ADHOC
32	Ms. Meera Ramakrishnan	18/04/1988	”	03/08/2010	”	”	ADHOC
33	Ms. Gibi K Baby	16/05/1979	”	01/11/2016	”	”	ADHOC
34	Ms. Sheemol P Eldhose	19/05/1982	”	26/08/2016	”	”	ADHOC
35	Ms. Anu Mohanan	23/12/1986	”	01/08/2011	”	”	ADHOC
36	Ms. Shyni Harikrishnan	01/06/1978	”	03/06/2013	”	”	ADHOC
37	Ms. Asha Jaison	26/09/1990	”	02/05/2017	”	”	ADHOC
38	Ms. Reema Roy	15/01/1988	”	18/08/2014	”	”	ADHOC
39	Ms. Manju M.Y.	05/05/1981	”	02/06/2014	”	”	ADHOC
40	Ms. Annamma Varghese	12/03/1973	”	12/10/2015	”	”	ADHOC
41	Ms. Bini Iype	07/11/1968	PRT	01/06/2006	Trained	Confirmed	ADHOC
42	Ms. Jesna K Devasia	12/04/1990	”	22/09/2016	”	”	ADHOC
43	Ms. Dilny Paul	20/03/1985	”	01/06/2015	”	”	ADHOC
44	Ms. Chithra Appukuttan	25/05/1986	”	01/06/2017	”	”	ADHOC
45	Ms. Megha Mohan P	27/02/1986	”	02/05/2018	”	”	ADHOC
46	Ms. Anjali Krishnan	30/06/1984	”	01/06/2017	”	”	ADHOC
47	Ms. Jincy Binoy	10/05/1982	”	11/09/2017	”	”	ADHOC
48	Ms. Libini Alias	11/05/1992	Physical	01/06/2017	”	”	ADHOC
49	Ms. Indu K K	25/02/1991	”	04/06/2018	”	”	ADHOC
50	Beenamol P B	05/10/1987	”	20/06/2018	”	”	ADHOC
51	Mr. Satheesh Mannathoor	17/04/1964	”	01/06/2005	”	”	ADHOC
52	Ms. Maya Sunil	16/05/1972	”	02/06/2010	”	”	ADHOC
53	Ms. Lissa Satheesh	25/05/1968	NTTS	04/05/2015	”	”	ADHOC
54	Ms. Jeeva George	23/03/1977	”	01/06/2006	”	”	ADHOC
55	Ms. Jini Sunny	07/01/1972	”	14/05/2008	”	”	ADHOC
56	Ms. Susan P.V.	01/09/1967	”	01/06/2004	”	”	ADHOC
57	Ms. Susan Cherian	30/05/1967	”	01/09/2004	”	”	ADHOC

58	Ms. Siji Varghese	04/02/1971	”	01/06/2005	”	”	ADHOC
59	Ms. Manchu Ebith Cherian	28/05/1969	”	13/10/2016	”	”	ADHOC
60	Sheeba N J		”	09/07/2018	”	”	ADHOC
61	Sr. Juliana	05-10-1957	”		”	”	

**13. Details of salary being paid by the :
school to teaching staff/non
teaching staff (to be updated time to
time)**

Sl.No.	Designation	Scale of Pay	Grade Pay	%of DA	HRA	EPF Contribution
1	Principal	22360-37940		18%	270	
2	PGT	16180-29180		18%	270	12%
3	TGT	14620-25280		18%	270	12%
4	PRT	11620-20240		18%	270	12%
5	PTI	14620-25280		18%	270	12%
6	LIBRARIAN	14620-25280		18%	270	12%
7	CLERK	9190-14260		18%	270	12%
8	ATTENDERS	8500-13210		18%	270	12%
9	CLEANING STAFF	8500-13210		18%	270	12%

14. Mode of payment of salary

- a. Name of the bank through which salary is drawing :Bank Of India
- b. Through single cheque transfer advice :YES
- c. Individual cheque : YES
- d. Cash :NO

15. Library facilities

- a. Size of the Library in sq.feet :620 sq. feet
- b. No. of Periodicals :15
- c. No. of Dailies :4
- d. No. of Reference books class wise :800
- e. No. of Magazines :4
- f. No. of Books :4742

**16. Name of the Grievance/Redressal officer
With E-mail, Ph No., Fax No.**

**:Mrs. Rachel Joseph
racheljosefm@gmail.com
9605676274**

**17. Members of Sexual Harassment
Committee**

:

Sl No.	Name & Address	Designation
1	Mrs. Rachel Joseph (H.G.Under Secretary to Govt. (Rtd.)) Administrator St. Ephrem Seminary Public School,Vettickal	Chairperson
2	Mr. Johnson Mathew Principal St. Ephrem Seminary Public School,Vettickal	Secretary
3	Mrs. Geetha Narayanan Ward Member Thiruvaniyoor Grama Panchayat	Member
4	Mrs. Mary N. John Teacher, St. Ephrem Seminary Public School	Member
5	Mrs. SijammaRaju Teacher, St. Ephrem Seminary Public School	Member
6	Mrs.Chintu P Chacko Teacher, St. Ephrem Seminary Public School	Member
7	Rev. Sr. Mereena St. Mary's convent,Vettickal	Member

18. Section wise enrolment of school for the current session :

Group	Sub.Group	Boys	Girls	Sub.Total	Group Total
STD I	1A	10	15	25	100
	1B	10	14	24	
	1C	10	15	25	
	1D	11	15	26	
STD II	2A	16	15	31	113
	2B	15	14	29	
	2C	16	12	28	
	2D	13	12	25	
STD III	3A	16	10	26	75
	3 B	12	13	25	
	3 C	15	9	24	
STD IV	4 A	15	12	27	80
	4 B	12	16	28	
	4 C	11	14	25	
STD V	5A	12	16	28	87
	5B	16	13	29	
	5C	13	17	30	
STD VI	6A	19	13	32	94
	6B	19	13	32	
	6C	17	13	30	
STD VII	7A	10	15	25	70
	7B	7	15	22	
	7C	9	14	23	
STD VIII	8A	17	17	34	68
	8B	16	18	34	
STD IX	9 A	13	18	31	61
	9 B	14	16	30	
STD X	10 A	13	13	26	75
	10 B	8	18	26	
	10 C	11	12	23	
STD XI	XI A	13	18	31	42
	XI B	7	4	11	
STD XII	XII A	18	7	25	40
	XII B	5	10	15	

- 19. Academic session periods** : from June to March
- 20. Vacation period** : from April to May
- 21. Admission period** : from April to May